

**The Royal Canadian Naval Association
L'Association Royale Canadienne de la Marine**

Incorporated 1959

Patron-in-Chief

Her Majesty the Queen

Honorary President

Admiral John R. Anderson, C.M.M., C.D., (Ret'd)

Honorary Judge Advocate

Richard H. Baker

National President

Blaine D. Barker CD1
1 Lakeview Drive
North Bay, ON P1C 1C7

Executive Vice President

G.W. "Jerry" Sigrist CD2
5955 Veterans Memorial Lane.
Rm. 5231 Halifax, NS B3H 2E1

Vice President

(Membership)
June Greig
7216 -98A Avenue
Edmonton, AB T6A 0C3

Executive Secretary

Steve Willar
1646 Westminster Blvd.
Windsor, ON N8T 1X1

Executive Treasurer

Art Caravan CD1
72 Algonquin Road
Woodstock, ON N4T 1E4

Parl. Liaison & Vets Affairs

July 7, 2017

Shipmates,

RCNA ANNUAL GENERAL MEETING, SEPTEMBER 22, 23, 24, 2017

Royal Canadian Naval Association, Sarnia Branch.

1420 Lougar Ave., Sarnia ON N7S 5N4.

Ph: 519-344-0331 email: rcnastaff@gmail.com Web: www.rcnasarnia.com

Information on accommodation and the venue for the Annual General Meeting will be sent out shortly by the above host club. If you have not received it, please contact RCNA Sarnia as above.

We want to remind all Executive and Divisional Vice Presidents to please make sure your branch has paid their per capita dues.

Transportation: Executive and Divisional Vice Presidents will be paid for automobile at a rate of 35 cents per kilometre if using your own car. If travelling by bus, rail, or air, use the cheapest rate possible. If travelling by car and the total automobile expense is more than economy air fare, the RCNA will only pay up to the amount of economy fare.

Taxi: Is not an allowable expense. However, if taxi is the only possible means to reach destination, the cost is allowed. Airport bus fare is an allowable expense.

Expenses: Receipts for allowable expenses must be submitted to the RCNA Treasurer on Saturday, September 23rd, so cheques can be issued. In order to receive payment, Executive and Area Vice Presidents must attend both Saturday and Sunday sessions.

Directors: A branch sending a newly-appointed Director must inform the Executive Secretary by mail. It must be signed by both the branch President and Secretary and received by the Executive Secretary no later than September 4th, 2017.

Please forward to the Executive Secretary the names, addresses, emails, and phone numbers of your RCNA Directors and if attending or not.

This is an election year.

Bids: Bids for the following are to be prior to this meeting.

- (a) Club of the year
- (b) Member of the year
- (c) Future Reunions and AGM bids can be submitted **at or prior** to this meeting

Please send items (a & b) to the Executive Vice President, with a copy to the Executive Secretary. **PLEASE NOTE: This year only** send all the above to the Executive Secretary as our Executive VP is dealing with eyesight problems and is unable to read any printed material.

Reports: Written reports from Division Vice President's should be sent to the Executive Vice President as per the By-Laws.

NOTE: This year only, please send all Divisional Vice President Report's to the Executive Secretary

Directors reports and all bids for AGM's / Reunions should be received by the Executive Secretary by September 4th, 2017 to allow for filing and copies to be made. If this is not possible please hand them in at the start of the meeting.

Correspondence: RCNA By-Laws under Rules and Regulations states: “All correspondence from local Branches to the National Body shall be signed by the President and the Secretary of the local Branch” That includes all bids and reports.

Branch Executive Officers: It would be much appreciated if attending Directors would prepare a copy of their club Executive Officers complete with addresses, phone numbers and emails.

The AGM will convene at 0900hrs Saturday September 23, 2017 in the club rooms of RCNA Sarnia, Sarnia ON.

Please note the dress of the day for the AGM.

Dress for Executive Meeting on Friday Sept 22, 2017 is casual dress

Dress for Saturday meeting is RCNA Summer Dress.

Dress for Saturday evening is Mess Kit or #1's (Blues and Greys) with Medals. Business Suit with ties for guests, and informal for the ladies.

Dress for Sunday is casual.

N.B. Any Member of the RCNA in good standing may attend an AGM as observers only and may not vote or collect any form of expenses.

Thank you for your attention and co-operation. I look forward to seeing you at the AGM in September.

Please direct all queries to Steve Willar, Executive Secretary at 519-995-0589 or email; stevewillarsr@gmail.com Mail: 1646 Westminster Blvd. Windsor, ON N8T 1X1

Yours Aye,

Steve Willar
Executive Secretary
RCNA National.

Cc; All RCNA Club Directors/ Secretaries, RCNA Directors. RCNA Clubs

